

**UPPER OXFORD TOWNSHIP
OCTOBER 14, 2013**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA at 7:00 P.M.

PRESENT: Betsy E. Huber
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary
 Frances Reyburn, Historic Commission

OTHERS: Terry Kaplan, Planet Aid Karen and Bill Hovis
 Ken Schreffler, Kennett Senior Center Harold Bryson
 Tom Hoehle, Kennett Senior Center Chuck Freese

After the Salute to the Flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – Terry Kaplan, of Planet Aid approached the Board to discuss the reasoning why the Board decided to have Goodwill place containers at the recycling area and eliminate Planet Aid containers. Scott Rugen informed Mr. Kaplan that one reason was that Goodwill was involved in Pennsylvania activities and not overseas. Another reason was that we are trying to eliminate people from illegal dumping of items at the containers. Scott told Mr. Kaplan that we plan to move our containers and recycling area to Catamount Road. At that time we will entertain the idea of re-installing Planet Aid along with Goodwill if the area can accommodate both.

MINUTES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the September 9, 2013 Regular Minutes and the September 23, 2013 Work Session Minutes.

Huber – Yea Rugen – Yea Fleischmann - Yea

KENNETT AREA SENIORS – Ken Schreffler and Tom Hoehle representing the Kennett Area Seniors discussed with the Board the various programs that Kennett Area Senior Center offers to residents. The Center provides 50 or more programs each week to seniors. Two of the programs are an independent book store and bingo every Friday evening. A new program which is being offered is Neighbors in Action which helps people through the community, such as drive seniors to appointments, grocery shopping, help with minor repairs or work around their homes, walking their dogs, reading or writing, and assistance with forms and services. There is a membership fee which is charged on a sliding scale. The Center is looking for members and also for volunteers, especially from the Oxford and Nottingham Area. Brochures will be placed on the back table with more information regarding the offered programs. The Supervisors agreed to put a link on the township website.

CHUCK FREESE – Emergency Management Coordinator – discussed with the Supervisors the OXREM. All of the surrounding townships are members now and the organization is looking into a radio repeater system. At this time, they have tentative permission to place it on the tower at Route 1 and Route 896. However, the organization is looking for a township to take ownership of the license. Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to take ownership of a license repeater funded by Oxford Regional Emergency Management.

Huber – Yea Rugen – Yea Fleischmann – Yea

OXREM – is holding an event/exercise on Thursday, October 24, 2013. Chuck encouraged the Supervisors to attend.

WILLIAM AND JUDY PARRY – 3 Lot Subdivision on Homeville Road. Three waivers were requested by the Applicants. The waivers were approved by the Planning Commission and recommended to the Board of Supervisors to approve.

Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to grant waivers from the following Sections of the Subdivision and Land Development Ordinance:

- Section 501.K – Significant physical features should be shown on the plan.
- Section 501.L – The location and elevation of all street monuments should be shown on the plans
- Section 505 – Requiring Impact Studies.

Huber – Yea	Rugen – Yea	Fleischmann – Yea
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Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the Final 3 Lot Subdivision Plan for William and Judy Parry on Homeville Road, Project #1309.

Huber – Yea	Rugen – Yea	Fleischmann – Yea
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OXFORD AREA REGIONAL PLANNING – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to sign the previously approved Oxford Area Region Intergovernmental Cooperative Implementation Agreement.

Huber – Yea	Rugen – Yea	Fleischmann – Yea
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OXFORD AREA REGIONAL PLANNING – The next meeting will be held October 23, 2013. Representatives from Upper Oxford Township will stay the same. Betsy Huber, Supervisor with Charles Fleischmann, alternate and Karl Herr from the township’s Planning Commission.

ZONING – Scott Rugen read the zoning officer’s report for the month.

ROADS – Scott Rugen read the Road Master’s report. Scott with check with the township engineer about the parking lot and also with Brandywine Conservancy. The baseball field was discussed. The Supervisors liked Option 3 of Ricky’s report.

HISTORIC COMMISSION – The Commission did not meet in October. Frances handed in their budget request for 2014. Newsletters – Scott went thru the mailing list and forwarded the updates to Janet. Ricky included an article about Glenville Road in the newsletter.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to approve the payment of bills in the amount of \$198,975.37 from the General Fund.

Huber – Yea	Rugen – Yea	Fleischmann – Yea
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HOMEVILLE CEMETERY/BARTRUM PROPERTY – Charlie discussed a slight problem at the Homeville Cemetery and Bartrum property. When a recent survey was done it appears that the cemetery is 6 feet over on the adjoining property. Charlie will suggest to the cemetery association that maybe they could do a lot line change without subdividing.

OLIVER HEATING – This Company has a program designed to help needy families by donating and installing heaters in their home. The Supervisors will place the poster with the information on it outside the township building on the bulletin board.

GRISTMILL STORMWATER PROBLEM – Our attorney will draft a letter for us to send to the Homeowners Association.

CAMPBELL AGREEMENT – We should use the County’s agreement.

HARRIS – Driveway Agreement has been executed by the parties involved. Subdivision plans have been signed by the Board of Supervisors.

CCATO – Fall convention banquet will be held November 7, 2013. Scott and Charlie will attend.

RESOLUTION #2013 – 6 – Motion was made by Scott Rugen, seconded by Betsy Huber and carried to adopt Resolution #2013 -6, recognizing Pat Morrison for her 26 years of service to CCATO.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

PSATS – Betsy will enroll in the government programs which are being offered at the cost of \$75.00.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary