

UPPER OXFORD TOWNSHIP
SEPTEMBER 8, 2014

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA at 7:00 P.M.

PRESENT: Betsy E. Huber
Scott A. Rugen
Charles Fleischmann

Jane Daggett, Secretary
Frances Reyburn, Historic Commission

OTHERS: Fran Sharon Barb Herr
Bill and Karen Hovis Blair Fleischmann
Ron Brenneman Chris Coburn

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Fran Sharon questioned the Supervisors on the status of the Park Committee and if they should disband or continue to move forward with the park grounds. The Supervisors informed Fran that the new parking area needs to be cleared, gravel, the field mowed and then a walking trail could be put in place with gravel. Scott will contact Wes Horner of Brandywine Conservancy regarding this area. Something will also be added to the next newsletter.

MINUTES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the August 11, 2014 Minutes.

Huber – Yea Rugen – Yea Fleischmann - Yea

UNION FIRE COMPANY #1 – Will be meeting to discuss purchasing a tractor drawn new tanker and would like to have a representative from each township attend the meeting. Scott was on the committee for their last purchase which was a ladder truck and will attend the meetings for the new tanker.

RESOLUTION #2014-10 – Procurement Procedures for Pension Fund – The Attorney General’s Office informed the township that this Procurement policy was necessary. The township solicitor reviewed the resolution and made some changes.

Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adopt Resolution #2014-10 Procurement Procedures for Upper Oxford Township Pension Plan.

Huber – Yea Rugen – Yea Fleischmann – Yea

RESOLUTION #2014-11 – Five Year Winter Traffic Service Agreement – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adopt Resolution #2014-11 which is the Five Year Winter Traffic Service Agreement with Penn Dot for the years 2014/15; 2015/16; 2016/17; 2017/18, 2018/19.

Huber – Yea Rugen – Yea Fleischmann – Yea

Charlie also reminded us that we will need a permit from Penn Dot to run the trucks across Watermark Road Bridge due to the weight restrictions.

FOREST MANOR ROAD – The County Bridge #318 is closed for a few weeks for repairs to the concrete deck and repaving.

RESOLUTION #2014 – 12 – Amended and Restated Declaration of Trust. Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adopt Resolution #2014 – 12 approving the Amended and Restated Declaration of Trust with Trustee Insurance Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

1999 GMC TRUCK BIDS – At this time, the sealed bids for the 1999 GMC Truck were opened by the Board of Supervisors. Sealed bids and specs were duly advertised in the Daily Local August 26, 2014. Bids received are as follows:

1. Siebren Medenberg, Rising Sun, MD.	\$ 8,500.00
2. Harlan Construction, Parkesburg, PA	\$ 6,750.00
3. Olan Simpkins, Millington, MD.	\$13,795.00
4. Mitchell Plumbing & Heating, Baltimore, MD.	\$12,840.00
5. Nolan Gallion, Havre de Grace, MD.	\$ 8,650.00
6. Bear Creek Camp, Bear Creek, PA.	\$12,001.00
7. D. L. Russell Trucking, Newark, DE.	\$ 6,500.00
8. Karl Herr, Oxford, PA.	\$ 2,525.00
9. Wayne DeFrancisco	\$ 4,235.00
10. Dutchland Inc., Gap, PA.	\$14,501.00
11. Clark Paving, Peach Bottom, PA.	\$ 4,500.00

The Board of Supervisors awarded the bid for the 1999 GMC Dump Truck to Dutchland Inc., of Gap, PA. in the amount of \$14,501.00.

RUMBLE STRIPS – The Township will need to forward a letter to Louis Belmonte, at Penn Dot district 6-0 requesting them to reinstall the rumble strips on Route 896 and Route 10 and Route 896 and Baltimore Pike.

ZONING – Scott Rugen read the Zoning Officer’s reports for the month. The Storm Water Ordinance Permit fee will be discussed at the work session held on September 22, 2014. The demolition permit and building permit for Elam King has been waived since this was due to a fire on the property. Mr. King will still need to pay the building inspection fees.

ROADS – Scott Rugen read the road report for the month. Discussion on a new pickup truck will be tabled until the budget meeting. The road master, would like the township to vacate Widdowson Road. Supervisor Fleischmann stated that would not be possible since the road services four residents. The Board would like Ricky to attend the training for gravel and dirt roads in October. The Supervisors informed Ricky that work on Windemere Lane will need a project approval from Penn Dot.

HISTORIC – The Township received an email from Dr. Wanda Davis regarding the delivery of the One-Room School Marker. Delivery will be Sept. 25 or 26th. Charlie will contact the Penn Dot Safety Department to approve placement of the marker. The Township’s name will be etched on the back of the marker.

Newsletters articles are due and will be sent to the printers ASAP. Scott is having his article regarding the “cat clinic” reviewed by Penn vets.

Bob Wise and Seth Hinshaw informed the Historic Commission that Somerset Cemetery does not have the criteria to pursue putting on the historic register. They suggested submitting Homeville and Russellville . Mr. Wise will send the township a contract for their services for this project. Something will be placed in the newsletter informing the residents and public about this.

FALL TRASH DAYS – Will be scheduled for October 17/18 or October 24/25 depending on how quickly the newsletter can be published and mailed out to residents.

EMERGENCY – OX REM did not meet in the summer. The next meeting will be reviewing all their resources.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$27,181.72 from the General Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

TRUCK DELIVERIES ON SPRING VALLEY ROAD – Charlie checked with the farm receiving the spent mushroom compost and they are not stock piling but using on their fields. If they are stock piling, Charlie will inform Mr. Brenneman to contact Conservation District or DEP to check into this.

WIDDOWSON ROAD RUNN OFF PROBLEM AND GRIST MILL – Will be discussed at the work session.

OXFORD AREA REGIONAL COMPREHENSIVE PLAN – Lower Oxford is proposing a zoning change which requires an amendment to the Regional Comprehensive Plan. A meeting has been advertised for the other townships to adopt the amendment on September 24, 2014 at 7:00 P.M. at Lower Oxford Township building. Charlie and Scott will attend as Betsy is unable to.

OXFORD SCHOOL BUS DRIVERS – Reported that trees are hanging on Pusey Mill Road and University Road. Betsy will contact PECO regarding this matter.

OLD LIMESTONE ROAD – Charlie has not heard from the homeowner, Mr. Josh Black regarding when he would like the drain pipe fixed that is in his yard.

BUDGET – The Budget Work Session has been scheduled for Tuesday, October 21, 2014 at 6:00 P.M.

ADJOURNMENT – There being no further business, motion was made by Betsy Huber, seconded by Charles Fleischmann and carried unanimously to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary