

**UPPER OXFORD TOWNSHIP
JULY 11, 2016**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, July 11, 2016 at 7:00 P.M.

PRESENT: Scott A. Rugen
Howard S. Reyburn
Charles Fleischmann

Jane Daggett, Secretary

OTHERS:	Carey Bresler, Oxford Public Library	Fran Sharon
	Frances Reyburn	Denise Rugen
	Bill and Karen Hovis	Gary Calibey
	Mary Graybill	Kevin Witman
	Doris Klein	Gene Dryden
	Ed Thornton	

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Doris Klein questioned the Supervisors on the vacant property on Old Limestone Road belonging to Mr. Poole. The Supervisors responded that our Zoning Officer has contacted Mr. Poole and given him 30 days to clean up the property. There were no other comments at this time from the public.

OXFORD PUBLIC LIBRARY – Ms. Carey Bressler, representing the Oxford Public Library thanked the Board of Supervisors for their continued support to the library. Ms. Bressler reported that the library is very busy in the summer with their children’s programs. Their on-going capital campaign is to finalize the downstairs project. The library is a 501.3.C organization and donations can be made to them through their website. Scott will also check on a list to show charitable giving websites.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the June 13, 2016 Regular Minutes and the June 27, 2016 Work Session Minutes with the following corrections.

June 13th Minutes – Page Two, correct spelling for “courtesy” and strike the last sentence under Minutes, re: Ambulance.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ISLAMIC SOCIETY ZONING HEARING – Will be held Thursday, July 21, 2016 at 7:30 P.M. at the Oxford Area High School on Waterway Road. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried that the Board of Supervisors will be neutral and request the township’s Solicitor to represent the Township and ask whatever pertinent questions so that the Zoning Hearing Board can make an informed decision.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

RESOLUTION #2016 -3 – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adopt Resolution #2016 -3 using Liquid Fuel Funds to do road work in 2016.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ZONING – Scott Rugen read the zoning officer’s report for the month.

ENGINEER – Scott Rugen read the engineer’s report for the month. The engineer is preparing a bid for advertisement to fix the problem at 4 Grist Mill Lane. We hope to receive bids within thirty (30) days. The engineer has prepared a design for new drain boxes, piping and repairs. We have a commitment from the Home Owners Association to off-set costs that will be done outside the Township right of way. The township will purchase the materials for the job. The engineer provided, as a courtesy, a set of designs to the engineer representing the Home Owners Association and also the attorney for Mr. and Mrs. Heavlow. Our new road master will be notified that this is a priority. The engineer’s report also reflected his work on the Thomas Alldridge plan, Harris storm water, Penns Grove Land Holding land development. He is also currently working on Act 537, sewage management and holding tank ordinances and also obtaining a permit for Rattlesnake Run.

ROADS – The Supervisors reviewed the road report forwarded by Jim Wilson. Supervisor Rugen stated that even though Jim has been very busy, he has done a very good job.

HISTORIC COMMISSION – The Historic Commission would like to send a letter to Lower Oxford Township regarding Tax Parcel #57-7-52.2. There seems to be some confusion who owns the cemetery, church and house. The Historic Commission is questioning who gave permission for the sewer line to go thru the cemetery and permission for a sign to be erected. Frances Reyburn questioned if anyone has done a deed search on this property. According to the map, it is in Upper Oxford Township. Scott thought a letter is a first step to see what Lower Oxford might know. Charlie thought a meeting would be in order also. Frances gave a little history brief on the route William Penn would take in 1701 if he wanted to visit the Indians.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$66,105.50 from the State Fund and \$38,267.84 from the General Fund.

Reyburn – Yea Rugen – Yea Fleischmann - Yea

SIGNAL SERVICE LETTER – We will pass this along to our new road master when he starts at the end of the month and have him contact Signal Service. Scott will prepare a letter to send.

REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to commit to the 2017-2020 Regional Household Hazardous Waste Program run by Chester County.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

YMCA RUN – Kevin Whitman was present and discussed with the Board the possibility of the YMCA having a 12 kilometer run through Upper Oxford Township, Penn Township and maybe Londonderry. Ideas are just being thrown around at this time. The run would benefit and be a fund raiser for a good charity. The Supervisors thought it was a great idea and said the township would be willing to help. Mr. Whitman was encouraged to come back when he had more information.

CHESTER COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM – The Supervisors agreed to stay in this program. This is for a Community Development Block Grant. No action is needed.

SALT SHED SHINGLES REPAIR – We received an estimate from Duncan Remodeling. The Supervisors feel that the road crew should be able to handle this project.

GOLDER WELL DRILLING – The Township received a complaint from Golder Well Drilling who said they were driving by the Township in their truck when Jim was mowing the lawn and a rock was thrown up and cracked their windshield. They would like reimbursement. Scott will call them and write a letter stating that the Township would not be reimbursing them.

OXFORD REGIONAL PLANNING – Charlie reported that the Vision Partnership Funding is available now. Oxford Regional Planning Committee will apply for funding to bring the comprehensive plan up to date. The next meeting is scheduled for August 24th at Lower Oxford Township. It will be a semi-formal meeting whereby East Nottingham will re-join.

FARM BUREAU MEETING – Will be held at the township building on August 25, 2016 at 7:30 P.M.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adjourn at 8:25 P.M.

Respectfully submitted,

Jane Daggett
Secretary