

**UPPER OXFORD TOWNSHIP
FEBRUARY 9, 2015**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA at 7:00 P.M.

PRESENT: Scott A. Rugen
 Betsy E. Huber
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS: Fran Sharon Christopher Coburn
 Seung Ah Byun, Brandywine Cons. Howard Reyburn
 Robert Linnenbaugh

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – There were no comments from the public.

MINUTES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the January 5, 2015 Minutes with the following correction.

“Route 1 Corridor Plan – Charlie reported that the Oxford Area Regional Comprehensive Planning Committee is considering writing a letter to Lower Oxford Township objecting To the Ordinance that they are considering adopting allowing for an electronic billboard.”

Huber – Yea Rugen – Yea Fleischmann – Yea

COCHRANVILLE FIRE COMPANY – Chief Robert Linnenbaugh was present and thanked the Supervisors for all the support that the township gives the fire company. Chief Linnenbaugh reported some of the company’s future goals. Chief Linnenbaugh also requested a copy of the township’s Burn Ordinance and suggested that we add a note in our next newsletter about residents having “Knocked-Boxes” on their residences which would help the firefighters in case of an emergency.

PARK DEVELOPMENT – Dr. Seung Ah Byun gave a presentation of the rain garden and planting that will be done at the park. Volunteers will be needed for the tree plantings. The rain gardens will support the soils and there will be different levels of grasses, shrubs and mixes of trees. The plantings are scheduled for the fall of 2015. The PECO application is due March 2015. Ragan Engineering will provide a final design and will be put out to bid and hopefully by next month we will have the proposals.

AGRICULTURAL SECURITY ADDITION – More than 180 days have passed since the Township has received a petition from Brown Partnership to add 53.79 acres to the present Agricultural Security Area. Tax Parcels involved are #57-5-6, #57-5-6.5, #57-5-6.6, #57-5-6.7 and #57-5-6.8.

Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to adopt Resolution #2015 -3, authorizing the Secretary to file a description of said property with the Recorder of Deeds Office.

Huber – Yea Rugen – Yea Fleischmann – Yea

REGIONAL DEPUTY TAX COLLECTOR – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to appoint Brian Cooney to represent Upper Oxford Township and act as their voting delegate with the Chester County Tax Collection Committee.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

DEPUTY TAX COLLECTOR – According to Act 164 of 2014, the Township is required to appoint a Deputy Tax Collector to act in capacity if the present tax collector is unable to collect taxes. The Supervisors will discuss this next month.

KARL HERR – applied for a building permit 12/30/13 for property on Old Limestone Road and paid \$145.00 for the permit. He did not put an estimate price down when applying for the permit. A permit was issued by the Zoning Officer but Mr. Herr never built on the property. He would like a refund of \$145.00 returned to him. The Supervisors will contact the Zoning Officer and research this more until next month.

DONNA HADDEN – 234 Collamer Road is having issues with water runoff. Charlie will check into this.

OXFORD REGIONAL COMMITTEE – The Supervisors will decide after the next Oxford Area Regional Committee meeting if it is necessary to pay the \$200.00 fees.

C.C.A.T.O. Spring Conference – The Secretary will register Betsy Huber at the cost of \$65.00. Charles Fleischmann registered himself for the conference and paid the fee.

NEWSLETTERS – All newsletters articles should be forwarded to Blair Fleischmann by March 5, 2015.

ZONING – Scott Rugen read the Zoning Officers report for the month. A certified letter was sent to Kendall Cummins which was returned by the Post Office. Charlie informed the others that Penn Dot mowed some of the weeds back from the road at this property.

ROADS – Scott Rugen read the Road Masters report for the month. Charlie reported that he met with Robert Heavlow at Grist Mill regarding the flooding of his property. Charlie made some suggestions to prevent water runoff. One item is landscaping around mailboxes and changing the swales. This will be noted during road inspection and letters will be sent to property owners.

PARK – The Supervisors discussed some items needing repaired, some as fence rails. Charlie has some old rails which might work.

HISTORIC – Will be meeting with Seth Hinshaw of Wise Preservation in the near future. The Russellville Town Tour has been cancelled for this year. Penn Dot has issued an invitation to be a consulting party regarding the Watermark Road Bridge/Muddy Run. The Township is already a party. Charlie will ask the Historic Commission if they would like to become a consulting party to the Watermark Road Bridge.

EMERGENCY – Code Red will be provided by the County for free. Charlie will follow up with Chuck Freese, Emergency Management Coordinator on emergency procedures.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$50,508.12 from the General Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

FIRE EXTINGUISHERS – We received prices to replace and inspect the fire extinguishers from Marco Inc. and also Clark Inc. Motion was made by Scott Rugen, seconded by Betsy Huber and carried to contact Clark Inc. to replace and upgrade the fire extinguishers.

TAX PARCEL MAP – Permission was given to purchase a new Tax Parcel Map from the GIS Department.

ADJOURNMENT – There being no further business, Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adjourn at 8:45 P.M.

Respectfully submitted,

Jane Daggett
Secretary